

**Finance, Expenditure & Legal Subcommittee Meeting
Meeting Minutes
September 12, 2006**

A meeting of the Papio-Missouri River Natural Resources District’s Finance, Expenditure & Legal Subcommittee Meeting was held at the Natural Resources Center, 8901 South 154th Street, Omaha, Nebraska, on September 12, 2006. The meeting was called to order by Vice-Chairperson Tim Fowler at 7:02 p.m.

QUORUM CALL: Quorum call was taken. The following subcommittee members were in attendance.

Subcommittee Members Present	Subcommittee Members Absent	Other Directors Present	Others in Attendance
Rich Tesar **	Dick Connealy*	Rich Jansen	Marlin Petermann
Tim Fowler		Rick Kolowski	Paul Peters
John Conley		John Schwope	Jim Becic
Dorothy Lanphier		Richard Patterson	Jack Lawless
Jim Thompson **		Fred Conley	Trent Heiser
Rick Patterson ***			Pat Teer
			Barb Nichols
			Jennifer Anderson
			Shawn Melotz
			Bob Twiss
			Jean Tait

- * Excused Absence
- ** Alternate Voting Member: John Schwope and Rich Tesar
- *** Not present for quorum call, but attended meeting

ADOPTION OF AGENDA

◆ **It was moved by Director John Conley and seconded by Director Dorothy Lanphier that agenda be adopted.**

Roll call was taken on the motion. The motion carried on a vote of 5 to 0.

Voting Yea: Tesar, Fowler, J. Conley, Lanphier, Thompson
 Voting Nay: None
 Abstaining: None
 Excused Absence: Dick Connealy
 Absent: Patterson, Dick Connealy

PROOF OF PUBLICATION: Public notice of the meeting was posted at all District offices and published in the Omaha World-Herald on September 7th, 2006.

FY2007 BUDGET – FINAL LEVY = 0.038444: Acting General Manager Marlin Petermann noted that the Board adopted the FY 2007 budget at the August 11, 2006 Board meeting with a property tax request of \$16,608,383.19. Pursuant to final valuations being received from County

Assessors', the final tax levy would be set at 0.038444/\$100. He then reminded Directors that a Public Hearing to Set Property Tax Request for FY 2007 Budget would be held, as a portion of the September 14, 2006 Board Meeting.

- ❖ **It was moved by Director John Conley, and seconded by Director Dorothy Lanphier, that Management recommend that the following resolution be adopted:**

WHEREAS, Nebraska Revised Statute 77-1601.02 provides that the property tax request for the prior year shall be the property tax request for the current year for purposes of the levy set by the County Board of Equalization unless the Governing Body of the Papio-Missouri River NRD passes by a majority vote a resolution or ordinance setting the tax request at a different amount; and,

WHEREAS, a special public hearing was held as required by law to hear and consider comments concerning the property tax request; and,

WHEREAS, it is in the best interests of the Papio-Missouri River NRD that the property tax request for the current year be a different amount than the property tax request for the prior year.

NOW THEREFORE BE IT RESOLVED by the Board of Directors of the Papio-Missouri River Natural Resources District by a majority vote, resolved that:

1. **The FY 2007 property tax request be set at \$16,608,383.19 with a tax levy of 0.038444/\$100.**
2. A copy of this resolution be certified and forwarded to the County Clerks within the District prior to October 13, 2006.

Roll call was taken on the motion. The motion carried on a vote of 5 to 0.

Voting Yea: Conley (John), Tesar, Lanphier, Patterson, Fowler

Voting Nay: None

Abstaining: None

Excused Absence: Dick Connealy

Absent: Dick Connealy

AMENDMENT TO BLAND AND ASSOCIATES AUDIT PROPOSAL: Jack Lawless discussed the revision to the audit proposal. He noted that Bland and Associates notified the District that there were new audit directives and standards that needed to be implemented and that the cost of the audit would increase approximately 10%. He indicated that the District would be billed for actual hours not to exceed 10%.

- ❖ **It was moved by Director Rich Tesar, and seconded by Director Dorothy Lanphier, that the Subcommittee recommends to the Board that the Acting General Manager be authorized to execute the audit agreement with Bland and Associates for a total amount of \$37,400 plus \$400 for miscellaneous expenses.**

Roll call was taken on the motion. The motion carried on a vote 5 to 0.

Voting Yea: Conley (John), Tesar, Lanphier, Patterson, Fowler
Voting Nay: None
Abstaining: None
Excused Absence: Dick Connealy
Absent: Dick Connealy

AMENDMENTS TO POLICY 22.1 MISCELLANEOUS – PAPIO-MISSOURI RIVER NRD “PAPERLESS PROJECT”:

Director Rich Tesar talked about increasing the monthly reimbursement for Directors for internet service from \$25 to \$40 per month. He also stated that reimbursement for daily internet when traveling should be actual cost instead of \$10 per day.

Director Dorothy Lanphier stated she would like to see email addresses on the www.papionrd.org website so constituents can contact the directors. Discussion ensued over whether the NRD should provide the email address or that email addresses be obtained by the individual directors. Trent Heiser will report on this next board meeting.

- ❖ **It was moved by Director Rich Tesar, and seconded by Director Richard Patterson, that the Subcommittee recommend to the Board that the following amendments to District Policy 22.1 – Miscellaneous – Papiro-Missouri River NRD “Paperless Project” be adopted and incorporated in the District Policy Manual:**

22.1 Miscellaneous – Papiro-Missouri River NRD “Paperless Project”: The Papiro-Missouri River NRD “Paperless Project” is an authorized project of the District. The purpose of the “Paperless Project” is to provide the P-MRNRD Board of Directors, staff and general public access to Subcommittee and Board information and to move to a paperless office concept.

To achieve this, each elected P-MRNRD Director will be issued a laptop computer. Laptop will be returned to the District office once the Director has left office. The following is the policy concerning Directors’ e-mail addresses/internet/printing needs be adopted:

Directors’ e-mail – The present P-MRNRD e-mail system will be retained and each Director will have their e-mail address or phone number listed on the District web page, if they so desire.

Printing – Each Director shall be given a choice of using his or her own printer, or using a printer supplied by the District. If the Director uses his or her own printer the Director can be reimbursed \$.05 per copy for any copies made pertaining to District business. This expense will be submitted as part of the Director’s monthly expense claim form.

Internet Services – Each Director shall be allowed up to ~~\$25.00~~ **\$40.00** per month for reimbursement of the cost of internet service. This

expense will be submitted as part of the Director's monthly expense claim form.

Internet Services (Out of Town – Hotel Visits) – While conducting District business while out of town, each Director may be reimbursed ~~up to \$10.00~~ for the actual cost per day for ~~the cost of~~ internet connections.

All Subcommittee and Board of Director Information will be posted to the Papio-Missouri River NRD website (www.papionrd.org). The posting schedule is as follows:

Subcommittee Information: Subcommittee Agendas and background information will be posted to the website at least 5 days prior to the Subcommittee meeting date. Agendas and staff recommendation memos will be e-mailed to Directors at least 5 days prior to the Subcommittee meeting date.

Board Meeting Information: Draft Board agenda and other available information will be posted to the website at least 5 days prior to the meeting date. Draft agenda will be e-mailed to Directors at least 5 days prior to the meeting date.

Final agenda, Subcommittee minutes, etc., will be posted to the website by 4:00 p.m. the day prior to the Board meeting. Final agenda will be e-mailed to Directors by 4:00 p.m. the day prior to the meeting date.

[February 14, 2002; March 13, 2003; April 10, 2003; October 9, 2003; September 14, 2006]

Roll call was taken on the motion. The motion carried on a vote 5 to 0.

Voting Yea: Conley (John), Tesar, Lanphier, Patterson, Fowler
Voting Nay: None
Abstaining: None
Excused Absence: Dick Connealy
Absent: Dick Connealy

The Chairperson noted that the next three items on the agenda required the Subcommittee to go into Executive Session.

❖ **It was moved by Director John Conley, and seconded by Director Rich Tesar, that the Subcommittee go into executive session to discuss the following agenda items:**

8. Review and Recommendation on Purchase Agreement for Land Acquisition for Missouri River Trail – Duda Tract

9. Review and Recommendation on Purchase Agreement for Floodway Properties
 - a. Lots 37 and 38, Q Street Acres, Douglas County, Nebraska
 - b. Lot 32, Beacon View, Sarpy County, Nebraska

10. Review and Recommendation on MoPac Trail Right of Way Acquisition for Educational Lands and Funds Tracts

Roll call was taken on the motion. The motion carried on a vote 5 to 0.

Voting Yea: Conley (John), Tesar, Lanphier, Patterson, Fowler
Voting Nay: None
Abstaining: None
Excused Absence: Dick Connealy
Absent: Dick Connealy

The Subcommittee went into Executive Session at 7:39 p.m.

- ❖ **It was moved by Director Rich Tesar, and seconded by Director Dorothy Lanphier, that the Subcommittee return to Regular Session.**

Roll call was taken on the motion. The motion carried on a vote 5 to 0.

Voting Yea: Conley (John), Tesar, Lanphier, Patterson, Fowler
Voting Nay: None
Abstaining: None
Excused Absence: Dick Connealy
Absent: Dick Connealy

The Subcommittee returned to Regular Session at 8:13 p.m.

PURCHASE AGREEMENT FOR LAND ACQUISITION FOR MISSOURI RIVER TRAIL – DUDA TRACT:

- ❖ **It was moved by Director John Conley, and seconded by Director Dorothy Lanphier, that the Subcommittee recommend to the Board that the Acting General Manager be authorized to execute the proposed Purchase Agreement in the amount of \$22,000 for the Duda Tracts of the Missouri River Trail Project.**

Roll call was taken on the motion. The motion carried on a vote 5 to 0.

Voting Yea: Conley (John), Tesar, Lanphier, Patterson, Fowler
Voting Nay: None
Abstaining: None
Excused Absence: Dick Connealy
Absent: Dick Connealy

PURCHASE AGREEMENT FOR FLOODWAY PROPERTIES:

- a. Lots 37 and 38, Q Street Acres, Douglas County, Nebraska.
- b. Lot 32, Beacon View, Sarpy County, Nebraska.

❖ It was moved by Director Rich Tesar, and seconded by Director Dorothy Lanphier, that the Subcommittee recommend that the Purchase Agreement for Floodway Properties be laid over for 30 days.

Roll call was taken on the motion. The motion carried on a vote 4 to 1.

Voting Yea: Tesar, Lanphier, Patterson, Fowler
Voting Nay: Conley (John)
Abstaining: None
Excused Absence: Dick Connealy
Absent: Dick Connealy

MOPAC TRAIL (HWY 50 TO LIED BRIDGE) RIGHT OF WAY ACQUISITION FOR EDUCATIONAL LANDS AND FUNDS TRACTS:

❖ It was moved by Director Conley, seconded by Director Tesar, that the Subcommittee recommend to the Board of Directors that the District acquire by eminent domain, in accordance with the procedure prescribed by state statutes, the fee simple title to Parcels ED-A, ED-B, and ED-H; permanent drainage easements on Parcels ED-C, ED-D; and, temporary construction easements on Parcels ED-E, ED-F, and ED-G; all such parcels presently being owned by the State of Nebraska Board of Educational Lands and Funds.

Roll call was taken on the motion. The motion carried on a vote 5 to 0.

Voting Yea: Conley (John), Tesar, Lanphier, Patterson, Fowler
Voting Nay: None
Abstaining: None
Absent: None
Excused Absence: Dick Connealy

ADJOURNMENT: Being no further business, the meeting adjourned by acclamation at 8:23 p.m.